



Chaves Soil and Water Conservation District

1703-A N Garden Ave.- P.O. Box 2722 Roswell, NM 88201

575-755-7923

MINUTES

November 10, 2025

Conference Room – 1703 A N Garden Ave

The meeting was also held via ZOOM for others to attend.

MEMBERS PRESENT: Michael Lackey, Joe Barraza, John Sisk, Carrie Hollifield in person and Jerry Vaz via phone.

MEMBERS ABSENT: Cody Munson & Travis Wagner

OTHERS PRESENT: Jennifer Pierce, Ashlie Carabajal, Troy Thompson, Kelli Goodpasture and George Farmer.

Carrie called the meeting to order at 10:06 am, and Joe opened with a prayer.

Joe made a motion to approve the Agenda, Minutes & Financials (emailed previously), seconded by Michael, all in favor.

Reports

BLM- absent. Government Shutdown.

NMDA- absent. Jennifer reviewed previously sent report.

NRCS – absent. Government Shutdown.

NMSLO- absent.

Noxious Weed – Drew absent, Jennifer reviewed the previously emailed report detailing treatments through all sources and meetings/trainings attended.

District- Jennifer reviewed completed tasks and meetings, and upcoming events, as well as grant statuses for current grants in progress.

PVACD- Kelli reported that they will not have a December meeting, and that she will be attending the NWRIA conference.

Open Discussion- George with PLJV discussed positions to help NRCS and Arc.

Correspondence

Purchase Vouchers were reviewed and signed.

¼ DFA was reviewed with the board.

Election results were discussed with the board.

Business

NMACD membership options were discussed with the board. Because we did not have all board members present to vote on the membership, Joe made a motion to table the membership until there is a full board present. Seconded by Michael, all in favor.

FY24-25 Audit was reviewed with the board. Michael made a motion to accept the audit and pay for the service, seconded by Joe, all in favor.

CD313 was up for renewal. Jennifer requested to leave it where it was at JP. Joe made a motion to leave the CD at its current location and be renewed at 3.250%, seconded by Michael, all in favor.

The 2025 CEUs will be held at Hobson Hall on November 18. Historically Chaves SWCD sponsors coffee and breakfast. John made a motion to sponsor again not to exceed \$150.00, seconded by Joe, all in favor.

Executive

Jerry made the motion to enter into an executive session, seconded by Michael. Roll call vote was taken, all in favor. The executive session was brought to order at 12:35pm. Executive session in reference to Section 10-15-1 H-2 for limited personnel matters in regards to Employee reviews and salary.

John made the motion to return to open session at 11:23 am, seconded by Joe. Roll call vote was taken, all in favor.

Jennifer made a statement that during closed session that employee reviews for Shirley, Brian, Drew and Jennifer were discussed. All are on target with their positions. Jennifer requested that because Shirleys salary is paid with the HSP admin money, that a raise be given to her in the amount of \$2 more per hour. Joe made a motion to award Shirley \$2 raise, seconded by John, all in favor. Jennifer's salary will be discussed in executive at the next meeting. Jennifer also mentioned she would be writing a letter in opposition of the Barber Springs project to support the stance of Chaves County and Carrizozo SWCD.

Michael made motion to adjourn the meeting. Seconded by Joe, all in favor. Meeting adjourned at 11:25 am.

Submitted By:

Jennifer Pierce

Jennifer Pierce- District Manager