



## Chaves Soil and Water Conservation District

1703-A N Garden Ave.- P.O. Box 2722 Roswell, NM 88201

575-755-7923

### MINUTES

December 8, 2025

Conference Room – 1703 A N Garden Ave

The meeting was also held via ZOOM for others to attend.

**MEMBERS PRESENT:** Carrie Hollifield, Michael Lackey, Travis Wagner and Jerry Vaz in person. John Sisk via phone.

**MEMBERS ABSENT:** Joe Barraza and Cody Munson

**OTHERS PRESENT:** Jennifer Pierce, Drew Garnett, Mark Naranjo, Katie Crayton, Robert Crane and Kelli Goodpasture.

Carrie called the meeting to order at 10:09 am, and Drew opened with a prayer.

Travis made a motion to approve the Agenda, Minutes & Financials (emailed previously), seconded by Michael, all in favor.

#### Reports

BLM- absent. Per a text from Ty Carter, right now agreement wise they are working week who will be starting mesquite mastication in the next couple weeks out in the prairie chicken areas.

NMDA- Katie reviewed the previously submitted report. If producers are applying for FY27 HSP, they need to have their conservation plans with NRCS completed by 2/20/2026. There is some USDA funding for specialty crop farmers. That deadline is 2/14/26.

NRCS – Robert reviewed attached NRCS report.

NMSLO- Mark reported no changes at this time.

Noxious Weed – Drew reviewed submitted report, and upcoming events.

District- Jennifer reviewed previously submitted report with upcoming deadlines and grant status reports.

PVACD- Kelli reported that they will not have a December meeting and the next meeting will be 1/14.  
Open Discussion- none

#### Correspondence

Purchase Vouchers were reviewed and signed.

¼ DFA approval reviewed

Barber Springs opposition letter reviewed

Vehicle Policy for contractor signed and reviewed by Chair.

#### Business

NMACD membership options were discussed with the board. Greg Alpers was unable to attend as planned. We did not have all board members present to vote on the membership, Jerry made a motion to table the membership until there is a full board present. Seconded by Travis, all in favor.

The printer that has been in use over 3 years is in desperate need of an update. Jennifer would like a machine which can print in color and staple. The machine in mind that can staple on a rent to own will be \$95/month

with the maintenance package of 40.50/month. Jerry made the motion to move forward with this agreement, seconded by Travis all in favor.

NMHA conference is 1/21 to 1/23 in Ruidoso. Historically we utilize the good hay vendor which allows 2 attendees and a both with all registration. Jennifer would like to continue with that and allow travel and per diem for herself and Drew. Motion made by Michael and seconded by Travis, all in favor.

Capacity Grant was presented to the board, some of the information for the grant will need to be discussed in executive session. Additional conversation will be discussed and voted on in open meeting.

SWCD Day in Santa Fe on 2/16. Jennifer would like permission to attend this with Drew including Travel and Per Diem. Travis made the motion to approve, seconded by Jerry all in favor.

**Executive**

Travis made the motion to enter into an executive session, seconded by Michael. Roll call vote was taken, all in favor. The executive session was brought to order at 11:14 am. Executive session in reference to Section 10-15-1 H-2 for limited personnel matters in regards to Employee reviews and salary.

Travis made the motion to return to open session at 12:38 pm, seconded by Jerry. Roll call vote was taken, all in favor.

Carrie made a statement that during closed session that employee salary for Jennifer Pierce was discussed as well as the Capacity Building Grant. It was voted that the district will grant Jennifer a guaranteed 8% raise, and the grant will apply for an additional 8% due to the hard work and dedication of the manager. The grant will also hopefully cover the employee's insurance for 2 years in full. Motion made in reference to all the above was made by Jerry, seconded by Travis, all in favor.

Jerry made motion to adjourn the meeting. Seconded by Travis, all in favor. Meeting adjourned at 1:00 pm.

Submitted By:

Jennifer Pierce

Jennifer Pierce- District Manager